

MASSACHUSETTS SOCIETY OF PROFESSORS  
DEPARTMENT & COLLEGE PERSONNEL COMMITTEE WORKSHOP  
SEPTEMBER 2018  
AGENDA

1. Welcome/Introductions/Format of Meeting
  
2. Department & College Personnel Committee Charge
  - Faculty Roles and Responsibilities in Personnel Matters
  - Constitution & Role
  - PC Autonomy Mandate
  
3. Areas of Personnel Committee Work (Q & A by Section)
  - Annual Faculty/Librarian Reviews (AFRs/ALRs)
  - Merit (suspended for this contract period)
  - Tenure & Promotion (tenure track)
  - Lecturer Promotions
  - PMYR
  - Anomaly Process

New Contract Language Areas to Highlight for PC Members (see Resource Guide):

- Faculty role in personnel matters (Article 11.1, pg. 3)
- Establishment of DPC & CPC (Articles 12.3.2 & 12.3.5, pg. 3)
- Autonomy of PCs (Articles 12.3.7 & 20.3.2, pg. 3)
- Job descriptions for NTT provided to DPC for personnel purposes (Article 21.5, pg. 4)
- DPC access when material added to basic file (Article 12.5b3, pg. 10)
- Contrary recommendations in major personnel action (Articles 12.13-12.14, pg. 11)
- New anomaly process (pg. 20)