

## Master Calendar Timelines for Personnel Committee Members to Note

### Annual Faculty Reviews (AFR)

Faculty members submit through Academic Personnel Workflow System (APWS)	10/15/19
DPC advances AFRs to department chair	12/17/19

### Annual Distribution of Merit Principles

DPC/LPC to disseminate to all bargaining unit faculty and librarians the principles upon which merit awards will be decided for Pool A	10/1/19
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### Annual Librarian Report (ALR)

Librarians submit through Academic Personnel Workflow System (APWS)	7/10/19
ARLs available to LPC for review	8/5/19
LPC advances ARLs to intermediate supervisor (Assoc. Director or Dean of Libraries)	8/26/19

### Tenure & Promotion (Normal Cycle – TDY 8/31/20)

Department chair/head advances recommendations through APWS to the Dean	11/6/19
Dean advances recommendations through APWS to Provost office	1/16/20

### Tenure & Promotion (Off-Cycle – TDY 1/31/21)

Department chair/head advances recommendations through APWS to the Dean	3/5/20
Dean advances recommendations through APWS to Provost office	4/16/20

### Reappointment through the Tenure Decision Year (mini-tenure review) – for appts. expiring 8/31/21

Department chair/head advances recommendations through APWS to the Dean	2/20/20
Dean advances recommendations through APWS to Provost office	4/17/20

### Promotions Not Associated with Tenure

Department chair/head advances recommendations through APWS to the Dean	2/12/20
Dean advances recommendations through APWS to Provost office	4/2/20

Senior Lecturer Promotions

Recommendations from DPC advance through APWS to chair/head	3/5/20
Recommendations from chair/head advance through APWS to the College Review Committee	3/19/20
Recommendations from College Review Committee advance through APWS to the Dean	4/16/20
Recommendations from Dean advance through APWS to Provost office	5/15/20

Periodic Multi-Year Review

Faculty members undergoing review submit review materials to chair/head	1/22/20
Dean submits college Annual PMYR Report to Provost office	8/17/20