

## 2023-2024 PROMOTION TO FULL REVIEW TIMELINES

*Dates below are approximate  
(personnel action deadlines are normally published annually in late May)*

Due date set in the department	<b>Candidate</b> submits materials through APWS for external referees to review (personal statement, CV, publications)
Fall semester 2023 (due date set by Dept. Chair/Head)	<b>Candidate</b> submits remaining materials for the basic file through APWS to the dept. chair/head
Due date set by Dept. Chair/Head	<b>Department Personnel Committee (DPC)</b> must advance their recommendations to the dept. chair/head through APWS
February 15, 2024	<b>Department Chair/Head</b> must advance their recommendations to the CPC/SPC through APWS
Due date set by Dean	<b>College/School Personnel Committee</b> must advance their recommendations to the Dean through APWS
May 1, 2024	<b>Deans</b> must advance their recommendations to the Provost through APWS
Due within 45 days of receipt of complete file	<b>Provost</b> decides

Unlike promotions associated with tenure which proceed from the campus to the President's office and Board of Trustees, final decisions for promotion to full professor rest with the Provost.

If successful, you can expect your promotion and raise (currently \$14,700) to become effective September 1<sup>st</sup> following the review.